

FIXED FEE MONTHLY BOOKKEEPING PACKAGES

ADVANTAGES OF MOVING TO FIXED FEE?

No surprises | No end of year bill | Transparent services

Choose a package for 12 months and we'll waive the initial setup fee*

	BASIC BAS Only	BASIC+ Bank Rec & BAS	ADVANCED Bank Rec, BAS & Payables	COMPLETE The Lot!
<i>Packages from:</i>	\$259 /Month*	\$399 /Month*	\$599 /Month*	\$1099 /Month*
<i>Unlimited Xero email support</i>	✓	✓	✓	✓
<i>Review data for errors</i>	✓	✓	✓	✓
<i>BAS Preparation + Lodgement</i>	✓	✓	✓	✓
<i>Bank reconciliations</i>		✓	✓	✓
<i>Enter and match customer receipts</i>		✓	✓	✓
<i>Enter and match supplier payments</i>		✓	✓	✓
<i>Supplier invoice processing (paperless)</i>			✓	✓
<i>Receipt Bank subscription</i>			✓	✓
<i>Customer invoice processing</i>				✓
<i>Electronic Creditor Payments</i>				✓
<i>Debtor & Creditor Management</i>				✓
<i>Payroll processing (up to 5 employees)</i>				✓
<i>Email employee payslips</i>				✓
<i>Electronic superannuation payments</i>				✓
<i>Annual payroll reconciliation & summaries</i>				✓
<i>Review of your accounts by CPA</i>			Quarterly	Monthly
<i>Financial statements & management reports</i>			Quarterly	Monthly
<i>Liaise with your tax accountant</i>	✓	✓	✓	✓
<i>Preparation of year end working papers, reconciling of balance sheet items for provision to your tax accountant</i>	✓	✓	✓	✓
			Most Popular	Best Value

STARTUP + CONVERSIONS

	XERO CASHBOOK Xero cashback for personal finance monitoring	XERO SETUP New busines set up on Xero	MYOB TO XERO MYOB data converted to Xero
<i>Packages from:</i>	\$149	\$499	\$899
<i>First month Xero subscription free</i>	✓	✓	✓
<i>Customised Chart of accounts (or import existing)</i>	✓	✓	✓
<i>Automated bank feeds</i>	✓	✓	✓
<i>Import historical bank transactions</i>	✓	✓	✓
<i>Customised dashboard</i>	✓	✓	✓
<i>Setup employees and payroll (up to 5)</i>		✓	✓
<i>Invoice template with logo</i>		✓	✓
<i>Conversion of current data from existing system</i>			✓
<i>Enter opening balances</i>			✓
<i>No Contracts</i>	✓	✓	✓
<i>No minimum periods</i>	✓	✓	✓
<i>Direct debit payments monthly in advance</i>	✓	✓	✓
<i>*All prices are exclusive of GST</i>	✓	✓	✓
<i>Training included</i>	30 mins	1 hour	1 hour

ADDITIONAL SERVICES

<i>Xero Health Check</i>	\$150
<i>End Of Financial Year Check & Prep</i>	from \$349
<i>Rescue Work + One Off's</i>	Fixed POA